

Public Purchasing Officer of the
Year Award

G♦P♦A♦G

GOVERNMENTAL PURCHASING
ASSOCIATION of GEORGIA

*The public procurement organization
of choice – setting the standard.*



The Governmental Purchasing Association of Georgia

Public Purchasing Officer of the Year Award

Application

The Governmental Purchasing Association of Georgia Public Purchasing Officer of the Year Award recognizes excellence in public procurement. In order for a member to be eligible for this award, they must:

1. Be a member in good standing of the Governmental Purchasing Association of Georgia.
2. Must have joined or renewed their membership no later than April, 1.
3. Position held must be the "top level" purchasing official in the entity served.
4. Application must be verified and signed by applicant's supervisor.
5. Application must be signed by the applicant.
6. Must not have been absent from more than two chapter meetings during the previous year.
7. Must have demonstrated a high degree of participation in chapter activities.
8. Must have promoted GPAG (i.e., brought visitor(s) to Chapter Meetings; dominate force in someone joining.)

For the purposes of this award, the definition of purchasing officer is a public purchasing professional with supervisory or management responsibilities, responsible for the overall procurement/material management activities for the agency served.

The time frame for each activity listed in this application shall be for a period not to exceed five (5) years from the date of application. One point shall be awarded for each item listed. If necessary, list additional activities on a separate page and number accordingly.

| APPLICANT INFORMATION | |
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| Applicant Name | |
| Title | |
| Agency | |
| Address | |
| State, City, Zip Code | |
| Phone Number | |
| Email | |
| Supervisor's Name | |

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| I | CONTRIBUTIONS TO THE AGENCY THE APPLICANT SERVES: The candidate has made significant contributions to the governmental agency served as demonstrated by: | |
| A | Enacted policies or practices that have enhanced the efficiency and effectiveness of their agency and/or end users | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| 3 | Description: | Date: |
| 4 | Description: | Date: |
| 5 | Description: | Date: |
| B | Demonstrated efforts to recruit and retain professional purchasing staff | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| 3 | Description: | Date: |
| C | Established a staff development program including internal and external training | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| D | Developed, recommended, implemented, reviewed and managed a budget (including funds for staff training and certification) | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| E | Developed or directed the development or revision of a manual for procurement personnel, users or vendors | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| 3 | Description: | Date: |
| F | Served on a committee or task force involved in developing, implementing or revising new procurement procedures | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |

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| I | CONTRIBUTIONS TO THE AGENCY THE APPLICANT SERVES: The candidate has made significant contributions to the governmental agency served as demonstrated by: | |
| G | Received a non-chapter related service award (submit up to 2 awards) | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |

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| II | CONTRIBUTIONS TO GPAG: The candidate has made significant contributions to GPAG as demonstrated by: | |
| A | Served as an Officer of the Chapter | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| 3 | Description: | Date: |
| B | Served as a Committee Chairperson of the Chapter | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| 3 | Description: | Date: |
| C | Served as a Committee member of the Chapter (if this role is not already a responsibility of a Chapter Officer position) | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| D | Served as an instructor for a Chapter training session | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| E | Published article(s) on purchasing or purchasing-related topics in professional publications, local Chapter newsletter, Chapter Connection or other purchasing-related publications (submit up to 5 articles) | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| 3 | Description: | Date: |

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| II | CONTRIBUTIONS TO GPAG: The candidate has made significant contributions to GPAG as demonstrated by: | |
| F | Served as a Chapter special assignment volunteer for a task/project that is not a responsibility of a Officer or Committee | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| G | Developed a special survey, study or report for the Chapter | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| H | Served as a Chapter mentor within your own Chapter | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |

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| III | CONTRIBUTIONS TO NIGP/PROFESSION: The candidate has made significant contributions to NIGP as demonstrated by: | |
| A | Served on an NIGP Strategic Committee | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| B | Attended a NIGP National Forum(s) | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| 3 | Description: | Date: |
| C | Served as a workshop presenter at an NIGP Forum | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| 3 | Description: | Date: |
| D | Served as an NIGP Forum networking session or meeting facilitator | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |

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| III | CONTRIBUTIONS TO NIGP/PROFESSION: The candidate has made significant contributions to NIGP as demonstrated by: | |
| E | Volunteered for QCT at an NIGP Forum | |
| 1 | Description: | Date: |
| F | Served as an instructor/speaker for an NIGP Webinar(s) | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| G | Served as an NIGP instructor (Certified or Master) | |
| 1 | Description: | Date: |
| H | Served as a Knowledge Community Leader | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| I | Served as an instructor for Government Contracting Certificate Program. | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| J | Served as an NIGP Consultant | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| K | Certified as CPPO | |
| 1 | Certificate Number: | Date: |
| L | Certified as CPPB | |
| 1 | Certificate Number: | Date: |
| M | Other professional certifications (submit up to two applicable certifications to the profession) | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |
| N | Served as a Chapter mentor to other Chapter(s) | |
| 1 | Description: | Date: |
| 2 | Description: | Date: |

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| SIGNATURES: I certify that the information regarding the above referenced applicant is true and correct to the best of my knowledge. | |
| Applicant Signature | |
| Date | |
| Supervisor's Signature | |
| Date | |

AWARD GUIDELINES:

1. Winning applicant cannot be re-elected for this award within a five (5) year period from date of award.
2. Winning applicant cannot be eligible for another GPAG award for a two (2) year period from date of award.
3. Award winner will have the choice of: (a) registration, lodging, travel and meals (not included in registration fee) for the NIGP National Forum which must be used for one of the next two consecutive forums following award; or (b) registration, lodging, travel and meals (not included in registration fee) for two GPAG conferences occurring within two years of award.
4. Award is not transferable.